Southern Cross Home Education

INFORMATION AND REGISTRATION

Home Schooling Service

Southern Cross
EDUCATIONAL ENTERPRISES
Welcome to Southern Cross Home Education

Southern Cross Educational Enterprises Ltd. (SCEE) owns and operates Southern Cross Home Education (SCHE).

SCHE is a home schooling service that supports families as they educate their children in a family setting in and around the home.

SCHE provides the A.C.E. educational resources which are challenging and highly effective in their educational approach and Biblical core principles. They promote a child’s success by providing academic and character training to ensure life-long success. They prepare a child for tomorrow’s world while giving them traditional values that will last a lifetime. Children work on a prescribed personalised learning program that allows for their different abilities and prior knowledge.

What is Home Schooling?

Home Schooling (also known at home education) is where the parents are responsible for their child’s education. They choose the method of education and they educate their child in a family setting. Some governments require home schooled children to be registered, and the family educational program must be approved.

What is the difference between Home Schooling and Distance Education

Home Schooling and Distance Education are different in terms of:

Who is responsible for the child’s education?

Home Schooling - Parents are responsible for their child’s education.

Distance Education - The school is responsible for the child’s education.

Who is accountable to government authorities for the child’s education?

Home Schooling - Parents are accountable to the relevant government authorities for their child’s education.

Distance Education - The school is accountable to the relevant government authorities for the child’s education.
The Educational Resources

SCHE uses the A.C.E Educational Resources which include:

- A Comprehensive Kindergarten Program
- A Phonics-Based Learning-to-Read Program
- A core curriculum of 5 subjects
  - Maths
  - English
  - Social Studies (History and Geography)
  - Science
  - Word Building (Spelling)
- Over 50 elective subjects for High School
- Lectures on video for some High School Maths and Science subjects.
- A wide variety of selected Christian literature and resources.
Benefit of the A.C.E Program

**Biblical Worldview**

The philosophy and worldview of A.C.E. Educational Resources are consistent with the way the Bible describes God, the world, people and cultures.

**Character Building**

The A.C.E. Educational Resources encourage the development of sixty character traits. These character traits include the characteristics that Jesus demonstrated, such as courage, honesty, compassion, creativity, and resourcefulness.

**Scripture Memory**

A.C.E. Educational Resources place an emphasis on the learning of God’s Word through scripture memorisation.

**Biblical Role Models**

A.C.E. cartoon characters mature along with the students. They face similar problems that students face and exhibit Biblical responses to these problems. The A.C.E. cartoon characters provide appropriate role models for students to develop personal values based on Biblical principles.

**Direct Instruction**

A.C.E. Educational Resources contain self-instructional learning with inbuilt learning tools to support students’ learning. A.C.E. Educational Resources have consistent instructional language written at each student’s level of understanding, provide regular learning activities, reviews and quizzes that support the learning process.

**Mastery Learning Methodology:**

A.C.E. Educational Resources use mastery-learning methodology. This consists of: (i) specific learning objectives, (ii) instruction in small units of learning (iii) short tests at frequent intervals. The student’s mastery learning experience is characterised by carefully sequenced activities, reinforcement and assessment of learning with regular feedback.
**Benefit of the A.C.E Program**

**Critical Thinking Skills**

The learning activities in A.C.E. Educational Resources require critical thinking processes. Course material and classroom procedures provide opportunities to develop all six levels of Bloom’s Taxonomy of higher order thinking skills: knowledge, understanding, application, analysis, evaluation and design.

**Creativity**

Students are encouraged to think critically and creatively while engaging with A.C.E. Educational Resources. Learning is enhanced by discussion, research and follow-up learning activities associated with the learning materials or students’ interests.

**Academic Rigour**

A.C.E. Educational Resources provide academic rigour that challenges, motivates, and rewards each student as they progress through the sequence of structured learning tasks and activities.

**National**

National History, Geography and Maths courses are sequenced throughout the A.C.E. Educational Resources for many South Pacific nations.

**Grammar to a High Level**

With A.C.E. Educational Resources students learn parts of speech and sentence construction. Grammar skills give students the ability to communicate clearly, concisely and effectively, and provide a valuable foundation for students who learn a language other than English.

**Christian Literature Books**

The A.C.E. Literature book selection includes high quality literature with a strong, positive Christian message.
Goal Setting
Students are taught to set daily, weekly and long-term academic goals that equip them with skills to become successful, independent life-long learners.

Built in Checkpoints on Learning
To ensure learning is taking place, frequent and explicit check-points are provided. Scoring Strips, Check-ups, Self-Tests and PACE Tests, provide regular opportunities for the teacher and student to evaluate and provide feedback on teaching and learning.

Character Building
The use of the personalised A.C.E. Educational Resources promote independent learning, honesty, integrity, accountability, reliability and dependability in the students.

Academic Progress
Diligent, daily use of A.C.E. Educational Resources provides students with a structured and systematic education. Student progress follows a well-defined pathway from the lower levels through to year 12 graduation.

Learning at the Student’s Rate
The use of A.C.E. Educational Resources allows students to learn at their own rate, according to individual abilities and learning styles whether (i) gifted learners, (ii) average learners (iii) learners who are under-achievers or (iv) learners who need personal consideration.

Suitable for Gifted Students
Gifted students may progress more quickly through the sequence of A.C.E. Educational Resources and may broaden their studies with additional courses.
Benefit of the A.C.E Program

Suitable for Students with Learning Difficulties

A.C.E. Educational Resources assist the learning of students who have learning difficulties and special needs. Students have the opportunity to work at their personalised academic level and rate, to ensure appropriate learning takes place.

Student Convention

Student Conventions are residential events that provide students with the opportunity to compete in many different academic, athletic, art and craft, music, photography and platform (speech and drama) events.

Students have the opportunity to:

- Discover their gifts and talents.
- Develop their skills and talents as judges provide helpful comments so that they can improve their performance in the future.
- Dedicate their gifts and abilities to the Lord and Christian ministry.

Students who turn 11 years of age, enrolled with a school or home school provider using A.C.E. Educational Resources can attend the Regional Convention in their state and have the opportunity to move on to competition at South Pacific and International levels.
SCHE service is tailored for parents who wish to pursue home schooling, along with the added benefits of general support and advice provided by SCHE. This service also includes graduation certification, record keeping and report cards.

Student Appraisal

This is a service whereby SCHE teaching staff assesses your child’s academic level.

Home School Support

During the school year, a staff member will be available to answer general questions and provide some basic support.

Assessment and Reporting

Your child’s results will be recorded and monitored in line with graduation requirements. Your child will receive semester report cards.

Certification

SCHE provides the opportunity for your child to receive an achieved Year 10 or Year 12 A.C.E. Certificate.

SCEE Student Conventions

Your child will be entitled to attend A.C.E. Regional, South Pacific and International Student Conventions.

Annual Membership Fees

Introductory discount offer for 1st year of home schooling with SCHE is $350.00 per family.

Normally this is $450 for the first child and $50 per child for each additional child up to 4 children, 5th student and onwards are free.

This includes $100 admission setup fee which is non-refundable.

Additional Costs

Parents Training Pack AUD $33.00 (includes GST)

Student Diagnostic Pack AUD $23.65 (includes GST)

Student Administration Pack (primary) AUD $9.90 (includes GST)

Student Administration Pack (upper) AUD $9.90 (includes GST)

Product Information Pack AUD $11.00 (includes GST)

Reading Readiness Test AUD $6.66 (includes GST)

A.C.E. Educational Resources PACEs AUD $5.28 each

Literature Books varying prices
Starting up with Southern Cross Home Education

Step 1
Read this information booklet and speak to one of our SCHE staff if you have any further questions.

Step 2
Return the registration forms to SCHE along with relevant payments for:
- Annual Fee $350
- Family Form
- Student Form (1 per student)

Payment can be made via Credit Card; Cheque; Money Order or Direct Debit. Credit card number and expiry date can be included on the Order Forms.

See Payment Section at the end of this book.

Step 3
A SCHE staff member will contact you and discuss your child’s education program.

Parent Training
Parent Training Pack provides the parent with information about the A.C.E program and how to successfully run your home schooling learning centre. The parent completes this training at home prior to commencing home schooling.

Diagnostic Testing
All children who have learned to read, including high school students are tested for accurate academic placement. Diagnostic testing also identifies learning gaps.

The diagnostic tests include Maths, English, Literacy and Word Building which are completed under the parent’s supervision, in their home. After completion, you send those tests back to SCHE. A SCHE staff member will appraise the completed diagnostic tests and set an academic prescription for your child.
Government Registration of Home Schools

Home schooling requirements differ from one nation to another. We recommend that you are familiar with the requirements appropriate to your situation.

For families residing in Australia there are differing home schooling requirements for each State and Territory, for further information visit the website relevant to your state or territory:

**QUEENSLAND**
Queensland Home Education Unit


**NEW SOUTH WALES**
NSW Board of Studies


**VICTORIA**
Victorian Registration and Qualifications Authority


**TASMANIA**
Tasmanian Home Education Advisory Council


**SOUTH AUSTRALIA**
Education, Skills and Learning


**WESTERN AUSTRALIA**
Department of Education – Home Education


**NORTHERN TERRITORY**
Department of Education – Home Education


**AUSTRALIAN CAPITAL TERRITORY**
Education and Training Directorate

Registration and Payment Forms
# Southern Cross Home Education

## Family Registration Form

<table>
<thead>
<tr>
<th>FATHER/GUARDIAN 1</th>
<th>MOTHER/GUARDIAN 2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Name:</strong></td>
<td><strong>Name:</strong></td>
</tr>
<tr>
<td><strong>Surname:</strong></td>
<td><strong>Surname:</strong></td>
</tr>
<tr>
<td><strong>Nationality:</strong></td>
<td><strong>Nationality:</strong></td>
</tr>
<tr>
<td><strong>Country of birth:</strong></td>
<td><strong>Country of birth:</strong></td>
</tr>
<tr>
<td>Are you of Aboriginal/Torres Strait Islander origin?</td>
<td>Are you of Aboriginal/Torres Strait Islander origin?</td>
</tr>
<tr>
<td>☐ No ☐ Yes, Aboriginal</td>
<td>☐ No ☐ Yes, Aboriginal</td>
</tr>
<tr>
<td>☐ Yes, Torres Strait Islander</td>
<td>☐ Yes, Torres Strait Islander</td>
</tr>
<tr>
<td><strong>Language spoken at home:</strong></td>
<td><strong>Language spoken at home:</strong></td>
</tr>
<tr>
<td><strong>Church Affiliation:</strong></td>
<td><strong>Church Affiliation:</strong></td>
</tr>
<tr>
<td><strong>Relationship to student:</strong></td>
<td><strong>Relationship to student:</strong></td>
</tr>
<tr>
<td><strong>CONTACT DETAILS</strong></td>
<td><strong>CONTACT DETAILS</strong></td>
</tr>
<tr>
<td><strong>Residential address:</strong></td>
<td><strong>Residential address:</strong></td>
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<td></td>
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</tr>
<tr>
<td><strong>Postal address (if different from above):</strong></td>
<td><strong>Postal address (if different from above):</strong></td>
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</tr>
<tr>
<td><strong>Home phone number:</strong></td>
<td><strong>Home phone number:</strong></td>
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<tr>
<td><strong>Mobile phone number:</strong></td>
<td><strong>Mobile phone number:</strong></td>
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<tr>
<td><strong>Email address:</strong></td>
<td><strong>Email address:</strong></td>
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<td><strong>Occupation:</strong></td>
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<tr>
<td><strong>Workplace:</strong></td>
<td><strong>Workplace:</strong></td>
</tr>
<tr>
<td><strong>Work phone number:</strong></td>
<td><strong>Work phone number:</strong></td>
</tr>
</tbody>
</table>
Family Registration Form

Southern Cross Home Education

HOME SCHOOLING DETAILS

Who will be supervising the student/s?

☐ Father  ☐ Mother  ☐ Both  ☐ Guardian

☐ Other (please specify)

Has either Parent/Guardian completed the Home Educators Training?

☐ No  ☐ Yes

If so, what date did you complete the Home Educators Training?

DECLARATION

I/we declare that the above information is true, complete and accurate.

Father/Guardian 1 signature:        Date:

Mother/Guardian 2 signature:       Date:

Return to : Southern Cross Home Education (SCHE)
# Southern Cross Home Education

## Student Registration Form

<table>
<thead>
<tr>
<th>STUDENT</th>
<th>Date of last attendance:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Surname:</td>
<td>How would you rate the student’s learning ability?</td>
</tr>
<tr>
<td>Given Name/s:</td>
<td>□ Above Average  □ Average</td>
</tr>
<tr>
<td>Gender: □ Male □ Female Date of Birth:</td>
<td>□ Below Average □ Unsure</td>
</tr>
<tr>
<td>Nationality/s: Country of Birth:</td>
<td>Does the student have a learning difficulty or disability? (If yes, please specify)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Additional Information</th>
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</thead>
<tbody>
<tr>
<td>First Language:</td>
<td>Is there any other information that would assist SCEE Home Schooling Service in better understanding the student’s needs?</td>
</tr>
<tr>
<td>Language spoken at home:</td>
<td></td>
</tr>
<tr>
<td>Student’s residential address:</td>
<td></td>
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<tr>
<td>Student’s postal address (if different from above):</td>
<td></td>
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</tbody>
</table>

## Previous School History

<p>| | |</p>
<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Has the student used the A.C.E. Educational Resources before? □ No □ Yes</td>
<td></td>
</tr>
<tr>
<td>What was the last school the student attended:</td>
<td></td>
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</tbody>
</table>
### DECLARATION

I/we declare that the above information is true, complete and accurate.

<table>
<thead>
<tr>
<th>Father/Guardian 1 Name:</th>
<th>Signature:</th>
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</table>

<table>
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<tr>
<th>Date:</th>
<th>Mother/Guardian 2 Name:</th>
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Return to : Southern Cross Home Education (SCHE)
Southern Cross Home Education

Student Registration Form

STUDENT

Surname:

Given Name/s:

Gender: ☐ Male ☐ Female Date of Birth:

Nationality/s: Country of Birth:

Is the student of Aboriginal/Torres Strait Islander Origin?

☐ No ☐ Yes, Aboriginal  ☐ Yes, Torres Strait Islander

First Language:

Language spoken at home:

Student’s residential address:

Date of last attendance:

How would you rate the student’s learning ability?

☐ Above Average ☐ Average
☐ Below Average ☐ Unsure

Does the student have a learning difficulty or disability? (If yes, please specify)

ADDITIONAL INFORMATION

Is there any other information that would assist SCEE Home Schooling Service in better understanding the student’s needs?

PREVIOUS SCHOOL HISTORY

Has the student used the A.C.E. Educational Resources before? ☐ No ☐ Yes

What was the last school the student attended:
Southern Cross Home Education

Student Registration Form

DECLARATION

I/we declare that the above information is true, complete and accurate.

Father/Guardian 1 Name:

Signature:

Date:

Mother/Guardian 2 Name:

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Date:

Return to: Southern Cross Home Education (SCHE)
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| First Language:                            |             |
| Language spoken at home:                   |             |
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| Student’s postal address (if different from above): |             |

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## Date of last attendance:

How would you rate the student’s learning ability?

- □ Above Average □ Average
- □ Below Average □ Unsure

Does the student have a learning difficulty or disability? (If yes, please specify)

---

ADDITIONAL INFORMATION

Is there any other information that would assist SCEE Home Schooling Service in better understanding the student’s needs?

---

Please turn over
DECLARATION

I/we declare that the above information is true, complete and accurate.

Father/Guardian 1 Name:

Signature:

Date:

Mother/Guardian 2 Name:

Signature:

Date:

Return to : Southern Cross Home Education (SCHE)
# Southern Cross Home Education

## Student Registration Form

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### How would you rate the student’s learning ability?

- Above Average [ ]
- Average [ ]
- Below Average [ ]
- Unsure [ ]

### Does the student have a learning difficulty or disability? (If yes, please specify)

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Southern Cross Home Education

Student Registration Form

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Date:

Mother/Guardian 2 Name:

Signature:

Date:

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</tr>
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<td></td>
</tr>
</tbody>
</table>

Please turn over
DEcratch}

I/we declare that the above information is true, complete and accurate.

Father/Guardian 1 Name:

Signature:

Date:

Mother/Guardian 2 Name:

Signature:

Date:

Return to: Southern Cross Home Education (SCHE)
Dear Customer

SCEE Ltd has the following options available to customers for credit card transactions. These will be valid from when we receive this form until the credit card authority is cancelled. If you have already requested this type of credit card authority from us and sent in the form, then you will not need to fill out the following below.

**OPTION ONE (CCA)**
Transactions will be automatically processed against the nominated credit card until this authority is cancelled. Customers are also able to nominate the maximum value of each transaction that can be processed. This authority can be changed or cancelled at any time. (Phone orders for up to 10 items and Email orders may be placed).

**OPTION TWO (CCLA)**
Credit Card Limited Authority, Customer Authority / signature to be kept on file but only activated on request by the customer until cancelled. In order to have transactions processed on your credit card, it will be necessary to request a payment to be processed. (Phone orders for up to 10 items and Email orders may be placed with this option).

**OPTION THREE**
Customer Authority/signature is to be provided for each transaction in writing. In order to have transactions processed on your credit card, it will be necessary to provide written authority by providing the card type, credit card number, expiry date, and signature on each order form, in a letter, or on the statement/remittance advice. Southern Cross Educational Enterprises Ltd will require this information every time you wish to pay using your credit card. No record of Credit Card details will be kept on the account by SCEE. (Phone / Email orders are NOT available with this option).

If you wish to select:

- **OPTION ONE** - Please send this completed Credit Card Authority form to the address above. Make sure you have ticked Option 1.
- **OPTION TWO** - Please send this completed Credit Card Limited Authority form to the address above. Make sure you have ticked Option 2.
- **OPTION THREE** - Please provide written credit card details along with your signature for each payment transaction. SCEE does not require this form.

Thank you for your assistance with this matter.

---

**Credit Card Authority / Credit Card Limited Authority**

I ________________________________________________ give
Southern Cross Educational Enterprises Ltd authority to process transactions against the nominated Credit Card until it is cancelled by the customer.

Customer Code:

Surname

**PLEASE PRINT**

Address

Authority Type  □ Option 1 (CCA – Automatic)
□ Option 2 (CCLA – Limited, kept on account but not automatic)

Card Type: □ Mastercard □ Visa

Card Number:

Expiry Date: □ □ / □ □

Signature: ______________________________________

Any one transaction, not to exceed $_______. (AUS $)

Date: ____/____/____

Note:

Office Use Only
Entered
Initials
Cat code
Dear Customer

Below are the details required when making a DD (Direct Deposit) payment to Southern Cross Educational Enterprises Ltd.

INITIAL REGISTRATION FEE
For those that wish to pay their initial registration fee by direct debit, you will not be able to quote a Customer Code. We request that you either forward us an email providing your name and address details or ring us to provide the same information. You will need to advise us that a transfer of funds has taken place in your name for the purpose of paying for the registration fee. Please state complete amount sent. An account will not be created until we have received the funds.

ORDER PAYMENT
You MUST include your customer code (e.g. CUST201) in any “reference” or “details” fields. This should be the FIRST thing that you place in the reference field, as we need this code to identify your payment. Failure to do this may result in delays releasing your orders, as orders will not be released until payment is confirmed.

Your customer code can be found on any Quotation, Invoice or Statement that you have received from us. If you are unsure of your code please contact us and we will let you know what it is.

Our Banking details are:

<table>
<thead>
<tr>
<th>Bank</th>
<th>National Australia Bank</th>
</tr>
</thead>
<tbody>
<tr>
<td>Branch</td>
<td>Brisbane City</td>
</tr>
<tr>
<td></td>
<td>308-322 Queen St.</td>
</tr>
<tr>
<td></td>
<td>Brisbane Qld. Australia</td>
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<td>BSB no.</td>
<td>084 004</td>
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<td>Acc. No.</td>
<td>459787441</td>
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<td>Acc. Name</td>
<td>Southern Cross Educational Enterprises Ltd.</td>
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Southern Cross Home Education (SCHE)
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